



LAND BANK OF THE PHILIPPINES

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BID BULLETIN NO. 2 For ITB No. 2016-3-028

PROJECT : One (1) Lot Supply, Delivery, Installation and Commissioning of 20 Mbps Internet Service for Connectivity Link from LANDBANK Head Office and Field Unit's CCTV Facility

IMPLEMENTOR : Procurement Department

DATE : April 13, 2016

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- 1) The Terms of Reference (TOR), Section VI (Schedule of Requirements), Section VII (Specifications) and Checklist of Bidding Documents have been revised. Please see attached revised TOR (Annexes A-1 and A-2) and pages 64, 66, 67, 83, 84 and 85 of the Bidding Documents.
- 2) The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is scheduled on **April 21, 2016, 11:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.


ALWIN I. REYES
Assistant Vice President
Procurement Department and
HOBAC Secretariat

CLASS D

Terms of Reference for the Supply, Delivery, Installation and Commissioning of 20Mbps Internet

1. Objectives:

The Terms of Reference aim to provide a framework for full TCP/IP Internet Service Provision for the LBP Security Office internet requirement for the real time monitoring of LBP Filed Offices CCTV system.

- Payment for the service shall be on a fixed monthly rate, VAT inclusive
- Capacity requirement: symmetric 20.0 Mbps bandwidth
- Connection type should be fiber-optic via router or switch with GE port
- The service should be highly stable and reliable. Overall uptime should be not less than 99.50%
- The provider must have 7x24x365 coverage for technical assistance and/or helpdesk facilities.

2. Installation site:

16th Floor LBP Corporate Plaza, 1598 M.H. Del Pilar Street corner Dr. Quintos Street
Malate Manila

3. Technical Requirements:

- Speed requirement: symmetric and dedicated 20.0 Mbps bandwidth
- Provider must be at least certified tier-2 ISP provider (must provide certification)
- Connection type must be fiber-optic via router or switch with GE port
- No limitations on traffic/ports; subscribed bandwidth and service reliability must be ensured.
- Must provide Class C static publicly routable IP addresses
- All necessary hardware, cabling and software (if required for Internet service) should be provided and set up by the provider.
- Latency shall be no more than 90 ms. . This is the allowable amount of time for the data to reach Service Provider's local node from LBP Server. Ping test may be used to measure the latency.
- Internet service to be provided to LANDBANK must have a DDOS protection. Please provide certification.
- Worldwide accessibility
- Must provide Quality of Service and Policy on over subscription (sharing ratio 1:1 to guarantee bandwidth). A dedicated symmetric internet subscription wherein the speed of download and upload must be closely identical.

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A-1



- ISP must be able to manage the Customer Premises Equipment (CPE) to be installed in the LBP Office
- Free and unlimited technical support
- Vendor must provide unique access to Multi-Router Traffic Grapher (MRTG) for the monitoring of usage and bandwidth.

5. Implementation Timeline:

All installation works should be accomplished and connection launched within 45 days after the signing of the Contract.

6. Contractual and payment stipulations:

- Payment for the service shall be on a fixed monthly rate, VAT inclusive
- Contract duration: 3-years. The Procuring Entity may terminate the contract, in whole or in part, at any time for its convenience. The Head of the Procuring Entity may terminate a contract for the convenience of the Government if he has determined the existence of conditions that the Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in the law and national government policies.

7. Qualification Requirements and Additional Terms and Conditions:

- 5 years relevant experience in provision of services in nature, scale and complexity commensurate with the present terms of reference, with already provided services possessing features required by these terms of reference.
- The vendor must have at least three similar contracts (similar by scope, nature and amount), preferably with private/ intergovernmental organizations. Evidences of these contracts are required.
- Seven days a week and 24 hours per day coverage for technical assistance and/or helpdesk facilities. Any problem should be resolved within 2 hours after the notification.
- The vendor must have a Network Monitoring System (NMS) supported by a qualified and experienced engineers/technical support team. NMS report must always be available and must be provided to LBP monthly and when required.

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A-2

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Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Description	Quantity	Delivery Period and Destination
Supply, Delivery, Installation and Commissioning of 20 Mbps Internet Service for the Connectivity Link from LANDBANK Head Office and Field Unit's CCTV Facility	One (1) Lot	<p>Three (3) years to commence within forty-five (45) calendar days after signing of the Contract</p> <p>Installation Site: 16th Floor LANDBANK Plaza Building, 1598 M.H. Del Pilar St. corner Dr. Quintos Street, Malate, Manila</p> <p>LANDBANK Physical Security Office located at 2nd Floor of LANDBANK Plaza Building, 1598 M.H. Del Pilar St. corner Dr. Quintos Street, Malate, Manila</p> <p>Contact Person: AVP Enrique L. Sazon, Jr. (522-0000 local 7168)</p>

Conforme:

Name of Bidder

Signature Over Printed Name of Authorized Representative

Position

Specifications

Specification	Statement of Compliance
<p style="text-align: center;">One (1) Lot Supply, Delivery and Installation and Commissioning of 20 Mbps Internet Service for the Connectivity Link from LANDBANK Head Office and Field Unit's CCTV Facility</p> <p>Scope of works and other requirements per attached Revised Terms of Reference (Annexes A-1 to A-2).</p> <p>The following documents must be submitted inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> a.) Certification issued by the bidder stating that it has at least five (5) years relevant experience in the provision of services in nature, scale and complexity commensurate with the present terms of reference. b.) List of at least three similar projects (similar by scope, nature and amount), preferably with private/inter-governmental organizations supported with copy of Purchase Order, contract or any other proof. 	<p style="text-align: center;">Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each specification.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p> <p style="text-align: center;">Please state here either "Comply" or "Not Comply"</p>

<p>c.) Certification issued by the bidder stating that it has a Network Monitoring System.</p> <p>d.) List of qualified and experienced engineers/ technical support team.</p>	
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Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The FIRST ENVELOPE shall contain the following technical information/documents (Section 25.2):

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements (Section 23.1)

- **Legal Documents**

- 3.a Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents.
- 3.b Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
- 3.c Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

- 3.d Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3) Note: This form may no longer be submitted if bidder has no on-going contracts.
- 3.e Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).

- 3.f The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.g The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.h Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.i Certification issued by the bidder stating that it has at least five (5) years relevant experience in the provision of services in nature, scale and complexity commensurate with the present terms of reference.
- 3.j List of at least three similar projects (similar by scope, nature and amount), preferably with private/inter-governmental organizations supported with copy of Purchase Order, contract or any other proof.
- 3.k Certification issued by the bidder stating that it has a Network Monitoring System.
- 3.l List of qualified and experienced engineers/technical support team.
- 4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
- 5. Revised Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.**
- 6. Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
- 7. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder):
 - 7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for 3rd & 4th Quarters of 2015;
 - 7.b Valid and current PhilGeps Registration Certificate; and
 - 7.c Income Tax Return for 2014

The SECOND ENVELOPE shall contain the following (Section 25.3):

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2).